



Marshall Prime Contractors Supplier Council (MPCSC) – By Laws Overview

June 2020

MPCSC – Purpose



- The Marshall Prime Contractors Supplier Council was established in January 2003.
- The primary purpose for establishing a council was to create an environment that would promote and nurture an effective exchange of best practices and lessons learned, to heighten awareness of NASA's socioeconomic programs/objectives, and to develop a foundation for effective exchange of information among MSFC's prime contractor Small Business (SB) liaisons.

MPCSC – ByLaws Overview



- Article I – MPCSC Council Officers
 - Designation of Offices (Chairperson, Vice Chairperson, Secretary, Treasurer)
 - Officer Terms
 - Changes
 - Vacancies
 - Meetings
 - Quorum rule(s)
 - Committees
- Article II
 - Designations (elections)
 - Duties/Responsibilities
 - Delegation of duties
- Article III – Depositories
- Article IV – Records
 - Meeting Minutes
 - Depository Records
 - Record Keeping
- Article V – Amendments
 - Alignment with Purpose/Goals
 - Approval Criteria

MPCSC – ByLaws Next Steps



- Form committee to review and propose amendment(s) to ByLaws
 - Officer Designations / Duties?
 - Defunct Treasurer Office?
 - Enhanced records management guidelines?
 - Document relationship with MSFC Small Business Office?
- Interested in serving?
 - Send email to Kerry Webb (Kerry.P.Webb@saic.com)