



# Jacobs/Linc Research Mentor- Protégé Agreement

RON BELZ

6/10/15

# Summary Information

- Agreement particulars
  - 12 Month duration
  - Signed on December 11, 2014
  - Start Date: December 11, 2014
  - End Date: December 10, 2015
  - Direct Labor hours/Costs
    - FY15: 304/\$17,110
    - FY16: 76/\$3,828
    - Total: 380/\$21,438
    - Other Direct costs: \$500 (Software)
- Mentor POCs: Ron Belz/Joann Belt
- Protégé: Linc Research (Hubzone)
- Potential Subcontracts to Protégé – 1 (\$63,455)
- Jacobs MPA History
 

1.	Qualis (WOSB)	2000	5 years	Goldin Stokes Award (Us)
2.	ERC (WOSB)		2002	3 years    George M. Low Award
	(Them)			
3.	STS (WOSB/Hubzone)	2006	3 years	
4.	Tuskegee University (HBCU)	2009	3 years	

# Mentoring Topics

## A. Technical (70%)

### a. Contract Training

- Overview
- Programs/Projects
- Safety
- Service contract documents

### b. Quality

- ISO
- Lean 6 Sigma

### c. Engineering (Taken from in-house program)

- Sharepoint
- Advanced Excel
- Flight hardware considerations
- Project
- Pro\_E (Creo)
- NDE Fundamentals

## B. Business Development (30%)

### a. Business Structure

### b. BD/Marketing

### c. Growth/Stability of HUBZone Status

# Lessons Learned

1. Took 3 months from submittal of MPA to Brock to signing ceremony.
2. 70/30 split is on dollars not hours (too restrictive).
3. Kickoff meeting with HQ and MSFC within 30 days of signing (telecon).
4. Initial report due month after signing.
5. MPA Template Attachments
  - a) Requested in Template
    - i. Attachment A - Gantt chart (WBS task breakdown)
    - ii. Attachment B - Cost proposal (by FY)
  - b) Not Requested in Template
    - i. Attachment C – Identification and Confirmation of Requirements
      - 1) % of Protégé owned by mentor
      - 2) MPA metrics
      - 3) Termination Procedure
      - 4) Reporting and report review
      - 5) Needs assessment description
    - ii. Attachment D - Expanded MPA Sections
      - 1) Historical background of mentor
      - 2) Developmental assistance program
      - 3) Value of the MPA

# Status

- ▶ Six months up on June 10<sup>th</sup>
- ▶ Semi-annual report due July 10<sup>th</sup>
- ▶ 14/16 milestones met
  - ▶ Mentor had back surgery
  - ▶ Modified MPA to move to next quarter
  - ▶ No changes to cost proposal
- ▶ Technology Transferred
  - ▶ Flight Vehicle Optics
  - ▶ Sharepoint
  - ▶ Flight Hardware Requirements
  - ▶ Advanced Excel
  - ▶ ESSSA contract overview/document requirements/major NASA programs
  - ▶ Jacobs Safety culture
- ▶ Business Development
  - ▶ Time Keeping software
  - ▶ HUBZone job fair planning
  - ▶ BD/Marketing (info sources and winning contracts stages)
  - ▶ Increase in personnel under ESSSA – 2 summer interns